ST. FRANCIS HIGH SCHOOL 2024/25

Textbook Ordering Information

Before beginning, please check the 2024-25 Book List to see which books your student will need based on his or her schedule. Some classes will require you to purchase digital books, print books or a combination of both. Please follow the detailed instructions below even if you have purchased student books in previous years. If you need additional assistance, contact our iPad coordinator, Mrs. Vanessa Tucker.

Important Dates

August 15	Online Bookstore opens for all students (including 9th grade)
August 27	Freshman and Transfer Student Parent Orientation (iPads will be given to parents), 5:00pm in Kohler Auditorium.
August 29	Drop-in Tech Support for all grades with Mrs. Tucker in SF Library, 8:00am-Noon (only if needed)
September 3	Freshmen and Transfer Student Orientation (1/2 day)
September 4	First day of high school classes (please purchase books prior to first day of classes)

Important Information

- You can now purchase books at our online store from any device. You do not have to use your student's iPad.
- The bookstore opens on **August 15 for all students (grades 9-12).** You are encouraged to purchase your books as early as possible; however, if you think you may be making a schedule change, please wait until you meet with your counselor and your schedule is revised.
- Families with multiple students at St. Francis High School will need to complete a separate purchase for each student using that student's credentials.
- Print books are offered through EdTech; however, you may choose to purchase print books through other retailers (such as Amazon) if you prefer. **Please make sure to purchase the correct ISBN**.

Part I: Getting Set Up
- Before you begin, make sure you have the following items:
  - Student schedule (available through ParentsWeb or during counseling appointment)
  - Student's Login information (student email address and password)
  - St. Francis book list for 2024/25 (see attached)
  - A credit or debit card
  - Internet access

Part II: Purchasing Books
- Go to the website **fra.shelfit.com**
- Log in using your student GTACS email address and password. If you cannot remember your password, please use "Forgot Password" to reset it.
- Click on **Store** in the left-hand sidebar to see the books you need based on your schedule.
- Your **Course Access Bundle** is made up of the digital books and course fees that are required for your class schedule. This is located toward the top of your screen. The bundle is a required purchase and cannot be removed from your cart.
- To see which books and fees are included in your Course Access Bundle, click on **View Course Materials.**
- Under the Course Access Bundle, you may see other books listed for your courses. These will include required print books and optional supplemental materials. You can manually add other books needed for your courses by clicking the orange **Add to Cart** button under each book.
- **Print books** may be purchased through the online bookstore OR through other retailers (such as Amazon) if you prefer. Please make sure to purchase the correct ISBN.

Part III: Downloading & Accessing Books
- After you have purchased your **Course Access Bundle** and any required print books, you are all set. Once school begins, your instructor will show you how to access these books during the first week of school.

Tech Support Drop In– If you need any help, Mrs. Tucker will be available in the SF Library on Thursday, August 30 from 8am-noon. Please feel free to stop by if you need assistance with your iPad and/or bookstore purchase.

iPad Troubleshooting Steps – If you are having trouble accessing the internet on your iPad, please try the following steps:

1. **Hard Reset.** Hold down the Home button and Power button together. Keep holding and don't release until the screen goes black AND the Apple logo appears.

2. **Clear Apple Notifications.** Check Settings to see if you have any notifications from Apple that need your attention.   Sometimes you will need to agree to new terms, confirm your phone number, etc. If you see a red number under settings, please click on the notifications and follow the prompts as needed.

3. **Turn OFF Prevent Cross-Site Tracking**
Open Settings
Click Safari
Turn "Prevent Cross-Site Tracking" OFF

4. **Clear your Web Data and log back on to Securly.**
Open Settings
Click Safari
Click Advanced
Click Website Data
Remove All Website Data
*Then open Safari and type in: unsafewebsite.com
This will bring up a blocked page, but it will also authenticate you with Securly (which is what we want).
Close the blocked page and open a new tab to continue using the internet.

5. **Software Update**
Plug your device into power and make sure you're connected to WiFi
Open Settings
Click General
Click Software Update
Tap Download and Install
If asked, enter your passcode