

Grand Traverse Area Catholic
School Advisory Board
Regular Board Meeting Minutes
St. Francis High School Library
Wednesday, September 20, 2017
7:00 P.M.

Present: Greg Donahue (SF, Chairperson) Norm Lee (SJ), Janet Wolff (SJ), Theresa Andrews (SP), Monty Hegewald (IC, Vice-Chairperson), Eric Mulvany (IC) Julie Ellalasingham (CK), Vacant position (SF) Wayne Mueller, Maureen DeYoung, Jessica Lesinski, Carl Scholten, Erick Chittle, Mike Buell

Absent: Deacon Kevin Andres (CK), Joe Montroy (SP) Fr. Greg McCallum

I. Opening Prayer
Opening prayer was led by Mike Buell

II. Correspondence received or distributed
None.

III. Something Great

New Board Member Recommendations – Peter Schmitz extended term as President has expired and he has left the area. He recommended the following appointments; Greg Donahue - Chairperson, Monty Hegewald - Vice-Chairperson and Janet Wolff - Secretary. These appointments require board approval.

- a. Approval of new board leadership appointments as recommended by outgoing President Peter Schmitz – Motion to approve was made by Norm Lee, seconded by Erick Chittle; All present voted for approval. Motion carries.

Eric Mulvany has been submitted by Fr. Anthony Citro as the new parish representative for Immaculate Conception replacing Mike Carroll (term expiration)

New Staff Members Introduced – Jessica Lesinski - introduced herself as the new Principal of Holy Angels. Jessica introduced new staff members at Holy Angels, including: Josh Sullivan – Preschool Teacher and Director of the St. Joseph Club before and after school program; Charity Madion - replaces Maureen DeYoung as Reading Intervention Specialist. Other new Holy Angels staff (not present) include Angie Macnowski - Preschool Teacher and Brittany Roberts - 1st grade Teacher.

Maureen DeYoung introduced herself as the new Principal at Immaculate Conception. Maureen introduced new staff at Immaculate Conception; Mary Beth Myler - St Thomas Aquinas Reading Instructor and Casey Droste, 5th grade Teacher.

IV. Public Input
none

V. Advisory Board Action Items

A. Consent Calendar

1. Approval of Minutes (The Board was asked to approve the Minutes of the Regular Board Meeting of May 17, 2017.) Motion to approve was made by Maureen DeYoung, seconded by Norm Lee.
2. Slate of Officers (see above) - approved
1. Grand Traverse Area Catholic Schools Liquor License Approval for Gladhander Event on October 27 & 28, 2017 - Motion to approve was made by Norm Lee, seconded by Carl Scholten. 13 Yes votes, 0 No votes, 3 absent
2. Mission Trip Presentation and Approval (Pam Klumpp) - postponed until November board meeting.

B. Committee Reports

1. Increase School Enrollment/Tuition Models – Greg Donahue (chair) Report submitted. Research firm, Avenue ISR has compiled results from recent survey. Key findings are attached in report.
2. Parent Education – Theresa Andrews volunteered to replace Peter Schmitz as chair of this committee. Theresa will meet with Mike Buell to discuss committee framework and will set meeting dates/times with other committee members.
3. Finance Committee Report (no written report) – Mike Buell reported that this is a very active committee with reps from each parish as well as himself, Wayne Mueller, and Deb Quinlan. They meet approximately 10 times per year. School finances continue to operate in the black.
4. Enrollment Report – Mike Buell reported that total K-12 enrollment is up 8 students from last year.. The high school is bigger than it has ever been and Kindergarten enrollment has grown from 49-61 over past 3 year period. There has also been positive growth also in the Preschool classes, up 30 kids this year between 3's, 4's and Pre-K. Mike attributes this growth to a number of factors including a strong marketing campaign by Cathy Nelson and the recent change in state licensing regulations that have forced many local daycares to close.

5. Student Report – report submitted
6. PTC Report –No report

C. Old Business

Capital Campaign - Wayne Mueller (Report Submitted)

D. New Business

NCEF Award - Kudos to our teachers and staff on receiving this award from the National Catholic Education Foundation. GTACS is one of only 2 schools nationwide to receive this award, which is based on Catholic Identity. This is a great honor for our school and fulfills a goal set in 2006 to be nationally recognized by 2025. This affirmation means a lot to our teachers and parents. A group of 12 GTACS representatives will go to NYC for award ceremony on September 26, 2017.

E. Hats Off to:

- +Mike Buell, staff, teachers and administration for recent NCEF award.
- +Pete Schmitz for his faithful service on the board
- +Cheryl Schmuckal for English Department ACT average score of 28
- +Wayne Mueller, Eric Mulvany, Deb Quinlan, Cathy Nelson and Kathy Britten for lots of extra work this summer
- +GTI for being a blessing in disguise this summer and providing much help with cleaning services
- +Dale Troppman for building walls for new classrooms in the library at HA. All donated time and effort
- +Aaron Bigger for doing a great job in his new position as Athletic Director
- +Maureen DeYoung and Jessica Lesinski for an awesome job getting buildings and staff ready for school under difficult circumstances

F. Administrative Reports (see attachments)

1. Priest Report - (no report)
2. Holy Angels – Jessica Lesinski - report submitted
3. Immaculate Conception – Maureen DeYoung - report submitted
4. St Elizabeth Ann Seton – Carl Scholten - report submitted
5. St Francis – Erick Chittle – report submitted
6. Advancement– Wayne Mueller - report submitted
7. GTACS – Mike Buell - stressed that attendance is a big part of the commitment of this board. Urged all members to please try to attend meetings.

VI. Public Input - None

Public Input as related to specific items presented at this evening's Advisory Board Meeting. Please see the note under Item IV for guidelines

VII. Adjournment

Motion to adjourn meeting made by Carl Scholten and seconded by Erick Chittle at 8:10 pm

VIII. Closing Prayer – Mike Buell closed the meeting with prayer

Respectfully submitted, Janet Wolff, Secretary